



We All Belong AmeriCorps* State Program
Hosted by the City of Burlington's Community and Economic Development Office

Vermont's population is becoming more diverse and reflective of a global citizenry. The We All Belong Program works with Burlington area non-profits, schools and city departments to help **create inclusive workplaces** and to offer more culturally competent **services, events and programming** for Burlington's increasingly diverse community. The City of Burlington seeks to address issues of race and gender inequity by making organizational shifts in programs and services. AmeriCorps* State members support these shifts by serving with a participating agency as a full or part-time volunteer.

**Position Title: Homeless Registry Event- Project Coordinator serving at
Burlington Housing Authority**

A unique and innovative opportunity to serve as a community organizer on a collaborative initiative coordinating a Homeless Registry Event in Burlington. Person-specific data is the key to ending homelessness for our most vulnerable, and often anonymous, neighbors. The Homeless Registry Project Coordinator will be instrumental in organizing a community-wide event to find out who the chronically homeless are and to work with community providers to house them based on a Housing First model.

Key Responsibilities:

- Engage the community in implementing a Homeless Registry event.
- Execute a Homeless Registry event within a designated geographic area and produce a Vulnerability Index list.
- Form and manage a large volunteer base.
- Develop a comprehensive list and deeper demographic understanding of the homeless in Burlington and surrounding areas.
- Maximize the use of existing and available housing and service resources from the federal, state and local levels, as well as through local leadership networks and philanthropic, voluntary and faith-based sectors to address and resolve homelessness.
- Complete a needs and resources analysis so the community can understand and utilize resources available and create and/or find resources that are in deficit.
- Put in place available housing and services resources that can be utilized to place the most vulnerable chronically homeless in housing as quickly as possible.
- Coordinate the housing placement of vulnerable chronically homeless persons.
- Prepare application for Community Solutions/ Zero: 2016 technical assistance opportunity to build upon the work of the Homeless Registry Event.

Skills and Qualifications:

- Collaborative spirit: ability to lead and serve as an integral part of a team of energetic and committed people
- Strong interpersonal skills

- Ability to take initiative, serve independently and as part of a team
- Prior event planning skills helpful but not required
- Aptitude for data gathering, synthesis
- Ability to work in a fast paced, busy environment
- Experience with diverse populations
- Creativity and innovation: ability to participate in change and new approaches to ending chronic homelessness

Full Time AmeriCorps positions are 1700 hours of service from September 2014 thru August 2015. Member benefits include a \$12,300 living allowance and a \$5,645 Education Award (upon successful completion of service) that may be used for qualified educational expenses or payment of qualifying student loans. Part Time AmeriCorps positions are 900 hours of service from September 2014 thru August 2015. Part time benefits include a \$6,519 living allowance and a \$2,822 Education Award. We All Belong AmeriCorps* members join a team of 16 other members, each serving in agencies and organizations across the Burlington, VT area.

If you need an accommodation please call 802-865-7144 or for more information on the program see our website:

<http://www.burlingtonvt.gov/CEDO/AmeriCorpsState-Program>

How to Apply

Send a resume, cover letter and two (2) references to Beth Truzansky, Program Director.

Please send as one PDF document with email subject line listing the position title to americorpsweallbelongprogram@gmail.com